



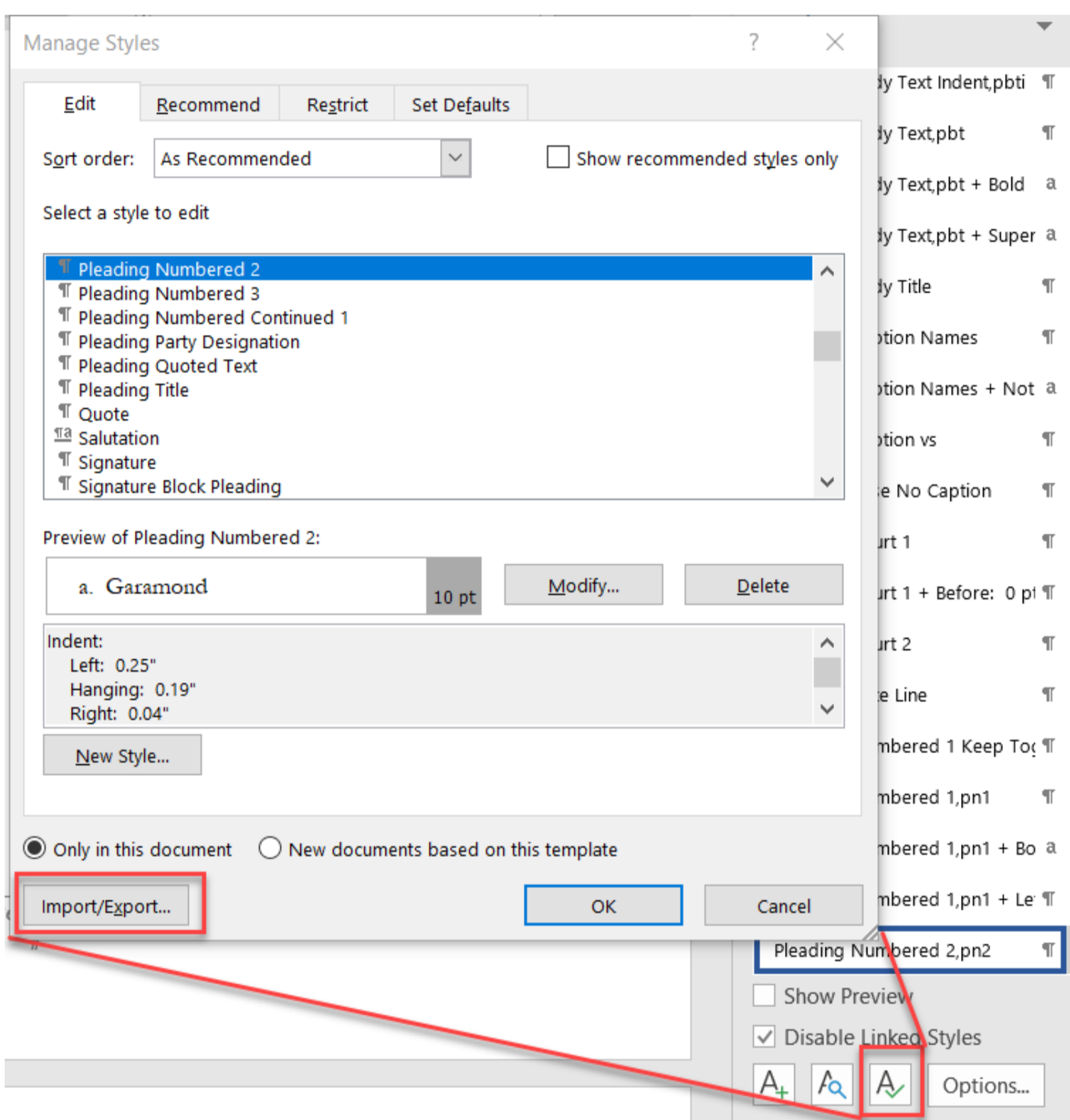
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The default bullet character is generic enough to be adequate for most documents but you might want something more distinct or artistic.. Select a new bullet graphic from the list or use the Define New Bullet command to concoct a unique bullet style.

In Windows you can type the character code in the search box on the Start menu or taskbar to open the program.. Choose a new ball graphic from the list or use the new ball define command to create a unique ball style.. In the second issue it sounds as though you have configured the document to automatically update the document styles.

On Windows you can type Character Map into the search box on the Start Menu or the taskbar to open the program.. On the second issue it sounds like youve set up your document to Automatically update document styles.

How to do it first make sure that the initial point is in one of the list bullet points.. How to do that First make sure the Insertion Point is in one of your List Bullet paragraphs.. The Standard ball character is generic enough to be sufficient for most documents but you may want something more distinctive or artistic.

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